

HYDE COUNTY BOARD OF COMMISSIONERS
2012 2013 BUDGET REVISIONS[illegible]

HYDE COUNTY BOARD OF COMMISSIONERS
2012 2013 BUDGET *REVISIONS*

[illegible]

HYDE COUNTY BOARD OF COMMISSIONERS

2012 2013 BUDGET *REVISIONS*

[illegible]

HYDE COUNTY BOARD OF COMMISSIONERS 2012 2013 BUDGET *REVISIONS*

[illegible]

2012 2013

"+" EXP BUDGET	"-" EXP BUDGET
"-" REV BUDGET	"+" REV BUDGET

ENTERED LEDGER/DATE

MINUTES
Of
Hyde Soil and Water Conservation District
Held at: The Hyde Government Center in Swan Quarter, NC 27885

Meeting Number 3

Date: February 5, 2013

Supervisors Present:

Others Present:

**Earl O'Neal
Chad Spencer
Darren Armstrong**

**Rodney Woolard
Daniel Brinn
Debbie Cahoon
Brad Alligood
Eric Pare**

The meeting was called to order by Darren Armstrong, Vice-Chairman.

**Minutes of meeting held December 11, 2012 were approved as presented (X)
corrected ().**

The first item of business was a review of the District's Budget for January. Debbie shared with the Board that all Departmental budget line items were within their approved limits. Debbie shared with the Board that Beaver Management funds remain unused at this time and that she recommended a Budget Transfer near the end of this Fiscal Year to move those funds to the Public Education line item in order to utilize them for program materials for the Hyde Seek & Discover Day Camp.

The next item of business was a review of a North Carolina Agriculture Cost Share contract and plan for Dawson Pugh on Precision Nutrient Management to begin the Board's Annual Spot Check. Chad offered a motion to have Rodney Woolard review the Precision Ag Nutrient Management Plan to see if it met NRCS specifications. Earl seconded the motion and the motion was approved. Rodney reported that the plan met NRCS specifications. Chad made a motion to depart for the field portion of the Annual Spot Check and Conservation Tour (a copy of the itinerary is attached). The motion was seconded by Earl and the motion was approved. Eric Pare joined the Tour in progress. The Board returned to the District Office following the Spot Check Tour. Chad reported that all practices inspected met practice specifications. Earl made a motion to adjourn the meeting. His motion was seconded by Chad and the motion carried.

Date: Next Meeting was not scheduled at this time.

Signed: Earl O'Neal

HYDE COUNTY BOARD OF COMMISSIONERS
2012 2013 BUDGET REVISIONS[illegible]

HYDE COUNTY BOARD OF COMMISSIONERS 2007 2008 BUDGET REVISIONS

MEETING DATE

April 1 2013

[illegible]

REQUESTED BY Alicia C. Spencer DATE 3/25/13
(SIGNATURE)

APPROVED BY _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE / /

ENTERED IN SYSTEM _____ DATE ____ / ____ / ____
(FINANCE OFFICER) PP IDT PL

HYDE COUNTY BOARD OF COMMISSIONERS 2007 2008 BUDGET REVISIONS

MEETING DATE

MEETING DATE
April 1, 2013

[illegible]

REQUESTED BY Alexia Spencer DATE 3/25/13
(SIGNATURE)

APPROVED BY _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE / /

ENTERED IN SYSTEM _____ DATE ____ / ____ / ____
(FINANCE OFFICER)

HYDE COUNTY BOARD OF COMMISSIONERS 2009 2010 BUDGET *REVISIONS*

MEETING DATE

MEETING DATE
April 1 2013

"+" EXP BUDGET "-" EXP BUDGET

"-" REV BUDGET "+" REV BUDGET

[illegible]

REQUESTED BY Karla C. Spencer DATE 3 / 27 / 13
(SIGNATURE)

(SIGNATURE)

APPROVED BY _____

(CO MGR)

(BD CHAIR)

(CLERK)

APPROVAL DATE / /

ENTERED IN SYSTEM _____ DATE / /

(FINANCE OFFICER)

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: April 1, 2013
Presenter: Wesley P. Smith, Health Director
Attachment: Yes

ITEM TITLE: Budget Revision #36-13 for \$12,479.00

SUMMARY: Hyde County Health Department will receive addition funding from the NC Division of Public Health, Chronic Disease and Injury Section/Physical Activity and Nutrition Branch, to address risk factors of physical inactivity, poor nutrition, tobacco use, violence and unintentional injury, by developing and implementing community-based initiatives to create policies and environments that support increased physical activity, promote healthy eating, reduce obesity, prevent the use of tobacco, support diabetes self-management and prevent violence and injury. *This revision does increase the budget for Healthy Communities Program.*

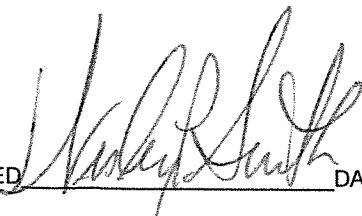
RECOMMEND: APPROVE BUDGET REVISION #36-13

Motion Made By: ___ Barry Swindell ___ Dick Tunnell ___ Anson Byrd ___ John Fletcher ___ Earl Pugh, Jr.
Motion Seconded By: ___ Barry Swindell ___ Dick Tunnell ___ Anson Byrd ___ John Fletcher ___ Earl Pugh, Jr.
Vote: Barry Swindell Dick Tunnell Anson Byrd John Fletcher Earl Pugh, Jr.

**HYDE COUNTY BOARD OF COMMISSIONERS
2012/2013 BUDGET REVISIONS**

MEETING DATE 4/1/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET	"-" EXP BUDGET "+ REV BUDGET
				DEBIT	CREDIT
36-13	Healthy Communities	10-5830.1400	Travel	\$ 285.00	
		10-5830.3300	Department Supplies	\$ 1,527.00	
		10-5830.4500	Contract Services	\$ 10,667.00	
		10-3480.0019	Revenue - Healthy Communities (State)		\$ 12,479.00
				\$ 12,479.00	\$ 12,479.00
			Hyde County Health Department has received additional funding to support activities of our Healthy Communities program. With this funding, we will address risk factors of physical inactivity, poor nutrition, tobacco use, violence and unintentional injury, by developing and implementing community-based initiatives to create policies and environments that support increased physical activity, promote healthy eating, reduce obesity, prevent the use of tobacco, support diabetes self-management and prevent violence and injury. This revision does increase the budget for our Healthy Communities program.		

REQUESTED



DATE 3-22-13

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE

Division of Public Health

Agreement Addendum

FY 12-13

Page 1 of 5

Hyde County Health Department
Local Health Department Legal Name

Chronic Disease and Injury /
Physical Activity and Nutrition
DPH Section/Branch Name

886 Healthy Communities
Activity Number and Description

Mary Bea Kolbe, 919-707-5229
marybea.kolbe@dhhs.nc.gov
DPH Program Contact Name, Telephone
Number (with area code) and Email

04/01/2013 – 05/31/2013
Service Period

DPH Program Signature
(only required for negotiable agreement
addendum) Date

05/01/2013 – 06/30/2013
Payment Period

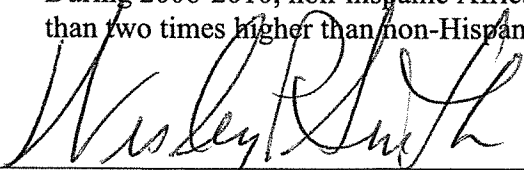
- ☐ Original Agreement Addendum
☒ Agreement Addendum Revision # 1 (Please do not put the Aid to County BE revision # here.)

I. Background:

The Background section is replaced in its entirety as of April 1, 2013, with the following:

Every day in North Carolina, approximately 144 residents die as a result of a chronic disease and 16 residents expire as a result of injury or violence. Altogether, chronic diseases, injury and violence were responsible for three-quarters of North Carolina resident deaths and resulted in over 58,000 resident deaths in 2010. Of these deaths, estimates reveal that over half may be due to preventable causes. The leading preventable causes of death in the state are tobacco use, unhealthy diet and/or inadequate physical activity, poor chronic disease management and unintentional injury. Many North Carolinians die prematurely or suffer from diseases that could be prevented or more effectively managed.

Racial disparities in chronic disease and injury mortality persist in North Carolina. Non-Hispanic African Americans have higher rates than non-Hispanic whites for the majority of chronic diseases. During 2006-2010, non-hispanic African Americans had age adjusted mortality rates that were more than two times higher than non-Hispanic whites for diabetes and homicide.


Health Director Signature (use blue ink)

3-13-13
Date

Local Health Department to complete:
(If follow up information is needed by DPH)

LHD program contact name: ELIZABETH MUMM, H.E.D. II
Phone number with area code: 252-926-5289
Email address: emumm@hydehealth.com

Signature on this page signifies you have read and accepted all pages of this document.

The Healthy Communities program seeks to address the risk factors of physical inactivity, poor nutrition, tobacco use, violence and unintentional injury. Research shows that implementing systems and environmental changes, such as providing access to nutritious foods, improving safe options for active transportation, promoting tobacco free facilities, supporting diabetes management programs, providing evidence-based practices and interventions for violence and injury prevention in communities and other broad-based strategies, can result in positive behavior changes that decrease chronic diseases and injuries and improve health. The Healthy Communities Program provides funding for county and district health departments to develop and implement community-based initiatives to create policies and environments that support increased physical activity, promote healthy eating, reduce obesity, prevent the use of tobacco, support diabetes self-management and prevent violence and injury.

The Healthy Communities program receives funding from state and federal appropriations annually and is administered by DPH.

II. Purpose:

The Purpose section below is now effective through March 31, 2013:

The Healthy Communities program provides North Carolina counties with resources to develop and implement policy, systems, and environmental change interventions that improve local food systems, increase food security, promote active living through planning and policies, and prevent chronic diseases.

The sentence above is replaced with the following as of April 1, 2013:

The Healthy Communities program provides North Carolina counties with resources to develop and implement policy, systems, and environmental change interventions that improve local food systems, increase food security, promote active living through planning, **reduce and prevent tobacco use**, and prevent chronic diseases, **violence and injury**.

III. Scope of Work and Deliverables:

The following sentence is now effective through March 31, 2013:

The key to the success of this Healthy Communities program will be using accurate information to inform and engage leaders to make jurisdiction-wide policy, systems, and environmental change decisions that promote active living and healthy eating.

The sentence above is replaced with the following as of April 1, 2013:

The key to the success of this Healthy Communities program will be using accurate information to inform and engage leaders to make jurisdiction-wide policy, systems, and environmental change decisions that promote active living and healthy eating, **support tobacco free environments and diabetes self-management programs and reduce violence and unintentional injury**.

This revision #1 to the Agreement Addendum will be allocating additional funds to the Local Health Department so the Local Health Department will be able to develop a new Community Action Plan, as outlined in Paragraph C, to address additional intervention strategies chosen from Paragraph D, Interventions.

For the sake of clarity, Paragraph A. Staff is unchanged.

In Paragraph B. Assessment, subparagraphs c. and d. listed below are deleted as of April 1, 2013:

- c. County policies that support both production and sales of healthy foods
- d. The availability of alternative transportation options

For the sake of clarity, the entire Paragraph B. Assessment states, as of April 1, 2013:

- B. **Assessment:** Use tools and measures provided by the state to assess the current conditions and needs in the county especially looking at the ability of low-resource populations to have access to healthy foods and/or physical activity opportunities including:
 - a. The availability of healthy food retail outlets;
 - b. The availability of local healthy food sources;
 - c. *deleted*
 - d. *deleted*
 - e. The availability of places for physical activity; and
 - f. Land use planning and policies that support physical activity.

The Paragraph C. Planning is now effective through March 31, 2013:

- C **Planning:** Use the results of the county assessment to prioritize needs and develop a long range Healthy Communities (HC) plan to address these needs. This includes analysis of environmental/policy gaps and opportunities that exist in the region. The HC Plan should focus solely on needs assessment and planning during fiscal year 12/13. If assessments and planning are already complete funding can be used to support implementation of environmental and/or policy change that supports active living and healthy eating.

The Paragraph C. Planning above is replaced with the following as of April 1, 2013:

- C. **Planning:** Develop a Community Action Plan (CA Plans) that includes one or more of the intervention strategies (listed in D.) to create system and environmental changes that address one or more of the following: access to healthy foods and safe places to be physically active, tobacco free environments, diabetes self-management and/or violence and injury prevention. CA Plans should be population and community based and should include efforts to address health disparities among special populations. If assessments and planning are already complete funding can be used to support implementation of environmental and/or policy change that promote active living and healthy eating, support tobacco free environments and diabetes self-management programs and reduce violence and unintentional injury.

The Paragraph D. County Coordination is now effective through March 31, 2013:

- D. **County Coordination:** Facilitate coordination by engaging decision makers, community leaders and partners in the selection and implementation of strategies, tracking progress and evaluation of success.

The Paragraph D. County Coordination above is replaced with the following as of April 1, 2013:

- D. **Interventions:** Choose one or more of these strategies to include in CA Plan:
 1. Increase the number of local businesses that provide support for breastfeeding for staff and clients.
 2. Promote the adoption of food service guidelines/nutrition standards in schools, early childcare and education or worksites
 3. Promote the adoption of physical education or physical activity policies in schools.
 4. Promote the adoption of physical activity in early childcare and education or worksites.
 5. Support creation of or enhancing access to places for physical activity combined with informational outreach.
 6. Support community-scale urban design land use policies for physical activity and/or healthy eating.
 7. Support transportation and travel policies and practices for physical activity and/or healthy eating.
 8. Promote Eat Smart, Move More, Weigh Less as a resource for clinicians.

9. Promote Eat Smart, Move More, Weigh Less as a component of worksite health promotion.
10. Promote Eat Smart, Move More, Weigh Less to worksites by paying for participants or cost share with the employer.
11. Promote QuitlineNC to the public and tobacco users who want to quit especially working to reach low-income populations.
12. Promote QuitlineNC and the Fax referral program as a resource for clinicians and other health care providers.
13. Conduct a media campaign combined with community activities to promote tobacco cessation, tobacco use prevention, eliminating exposure to second hand smoke.
14. Conduct educational campaigns supporting smoke-free restaurants and bars, the need for smoke-free/tobacco free policies in government buildings, government grounds, public places, private workplaces, colleges, community colleges and multi-unit housing.
15. Work with LHD's that have the Diabetes Education Recognition Program to refer patients and to start satellite sites closer to your county.
16. Develop new or support existing Diabetes Education Recognition Programs.
17. Promote awareness of prediabetes and refer at risk persons to Diabetes Primary Prevention Programs.
18. Participate in a gestational diabetes/WIC pilot project.
19. Conduct a media campaign to educate on the safe storage and disposal of prescription drugs.
20. Provide/support gatekeeper training for suicide prevention, specifically using the ASIST program, for county staff and/or identified high risk populations.
21. Develop a comprehensive falls prevention program to include screening of at-risk populations, training of those screened using the Matter of Balance program and support for community based programs that increase balance (e.g. Tai Chi, Otago).

For the sake of clarity, Paragraph E. Training and Paragraph F. Evaluation/Data Collection are unchanged.

The Paragraph G. Communication is added as of April 1, 2013:

G. Communication: Communicate assessments results and long range plans to decision makers, community leaders, partners and community members.

IV. Performance Measures/Reporting Requirements:

To remove the reference to "promoting active living," the Performance Measure #1 is changed as follows:

Performance Measure #1: Evidence of a comprehensive assessment of the community policy and environmental conditions promoting healthy eating that exist in the county.

To remove the reference to "promoting active living," the Performance Indicator B for Performance Measure #1 is deleted.

For the sake of clarity, Performance Indicator A for Performance Measure #1 is unchanged.

The following Optional Performance Measure #2 is replaced in its entirety with the following as of April 1, 2013:

Performance Measure #2: Evidence of the development of a CA Plan that promotes access to healthy foods, safe places to be physically active, tobacco free environments, diabetes self-management and/or violence and injury prevention through systems and environmental changes.

Performance Indicators:

- A. Inclusion of strategies likely to promote changes in physical activity, healthy eating, tobacco use prevention and control, diabetes self-management, injury or violence prevention in CA plan.

For the sake of clarity, Performance Measure #3 and the Reporting Requirements are unchanged.

V. Performance Monitoring and Quality Assurance:

The following sentence is now effective through March 31, 2013:

The Healthy Communities program is monitored through bi-annual reports and conference calls with DPH to review progress **using the Progress Monitoring and Reporting (PMR) system.**

The sentence above has been replaced with the following as of April 1, 2013:

The Healthy Communities program is monitored through bi-annual reports and conference calls with DPH to review progress.

The following sentence is added as of April 1, 2013:

Failure to comply with the requirements listed above may result in a decrease in funding or removal from consideration for future funding.

VI. Funding Guidelines or Restrictions:

The following sentence is now effective through March 31, 2013:

Recipients may not generally use Healthy Communities program funding for the purchase of furniture or equipment. However, if **equipment** purchase is integral to a selected strategy **in the HC Plan**, it will be considered.

The sentence above has been replaced with the following as of April 1, 2013:

Recipients may not generally use Healthy Communities program funding for the purchase of **office** furniture or **computer** equipment, however, if the purchase is integral to a selected strategy, it will be considered.

For the sake of clarity, the remainder of this paragraph is unchanged.

Allocation Page

Waiting for Budget Admin Approval

For Fiscal Year:12/13

Estimate Number: 2

CONTRACTS

FEB 27 2013

		AA	886 1110 5501 PH Payment Period 05/01-06/30 Service Period 04/01-05/31	886 1261 5503 00 Payment Period 07/01-06/30 Service Period 06/01-05/31	886 1261 5503 00 Payment Period 11/01-06/30 Service Period 10/01-05/31	886 1261 5503 PH Payment Period 05/01-06/30 Service Period 04/01-05/31	Proposed Total	New Total
01 ALAMANCE	*	1	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$18,686.00
01 ALBEMARLE REG	*	1	\$19,773.00	\$0.00	\$0.00	\$67,487.00	\$87,260.00	\$130,695.00
02 ALEXANDER	*	1	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$18,686.00
04 ANSON	*	1	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$18,686.00
02 APPALACHIAN	*	1	\$9,517.00	\$0.00	\$0.00	\$28,923.00	\$37,440.00	\$56,055.00
07 BEAUFORT	*	1	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$18,686.00
09 BLADEN	*	1	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$18,686.00
10 BRUNSWICK	*	2	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$19,307.00
11 BUNCOMBE	*	1	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$18,686.00
12 BURKE	*	1	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$18,686.00
13 CABARRUS	*	2	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$19,307.00
14 CALDWELL	*	1	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$18,686.00
16 CARTERET	*	1	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$18,686.00
17 CASWELL	*	1	\$2,839.00	\$0.00	\$0.00	\$9,641.00	\$12,480.00	\$18,686.00
18 CATAWBA	*	2	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$19,306.00
19 CHATHAM	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
20 CHEROKEE	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
22 CLAY	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
23 CLEVELAND	*	2	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$19,306.00
24 COLUMBUS	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
25 CRAVEN	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
26 CUMBERLAND	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
28 DARE	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
29 DAVIDSON	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
30 DAVIE	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
31 DUPLIN	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
32 DURHAM	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
33 EDGEcombe	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
34 FORSYTH	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
35 FRANKLIN	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
36 GASTON	*	2	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$19,306.00
38 GRAHAM	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
03 GRAN-VANCE	*	1	\$5,678.00	\$0.00	\$0.00	\$19,280.00	\$24,958.00	\$37,366.00
40 GREENE	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
41 GUILFORD	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
42 HALIFAX	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
43 HARNETT	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
44 HAYWOOD	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
45 HENDERSON	*	2	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$19,306.00
46 HERTFORD	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
47 HOKE	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
48 HYDE	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
49 IREDELL	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
50 JACKSON	*	2	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$19,305.00
51 JOHNSTON	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
52 JONES	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
53 LEE	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
54 LENOIR	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
55 LINCOLN	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
56 MACON	*	1	\$2,839.00	\$0.00	\$0.00	\$9,640.00	\$12,479.00	\$18,685.00
57 MADISON	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
04 MAR-TYR-WASH	*	1	\$8,520.00	\$0.00	\$0.00	\$28,920.00	\$37,440.00	\$56,055.00
60 MECKLENBURG	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
62 MONTGOMERY	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
63 MOORE			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
64 NASH	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
65 NEW HANOVER	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
66 NORTHAMPTON	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
67 ONSLOW	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
68 ORANGE	*	2	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$19,306.00
69 PAMLICO	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
71 PENDER	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
73 PERSON	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
74 PITT	*	1	\$2,940.00	\$0.00	\$0.00	\$9,640.00	\$12,580.00	\$18,786.00
76 RANDOLPH	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00

77 RICHMOND	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
78 ROBESON	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
79 ROCKINGHAM	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
80 ROWAN	*	2	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$19,306.00
85 R-P-M	*	1	\$8,520.00	\$0.00	\$0.00	\$28,920.00	\$37,440.00	\$56,055.00
82 SAMPSON	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
83 SCOTLAND	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
84 STANLY	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
85 STOKES	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
86 SURRY	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
87 SWAIN	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
86 TOE RIVER	*	2	\$8,520.00	\$0.00	\$0.00	\$28,920.00	\$37,440.00	\$56,675.00
88 TRANSYLVANIA	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
90 UNION	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
92 WAKE	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
93 WARREN	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
96 WAYNE	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,686.00
97 WILKES	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,685.00
98 WILSON	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,685.00
99 YADKIN	*	1	\$2,840.00	\$0.00	\$0.00	\$9,640.00	\$12,480.00	\$18,685.00
Totals			\$281,101.00	\$0.00	\$0.00	\$954,382.00	\$1,235,483.00	\$1,856,059.00

Signature and Date - DPH Program Administrator

Gene Lee 2/26/13

Signature and Date- DPH Section Chief

Cheryl 2/26/13

Signature and Date- DPH Contracts Office

Rebecca Miller 2/27/13

Signature and Date - Division of Public Health Budget Officer

Wayne 3/8/13

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: April 1, 2013
Presenter: Wesley P. Smith, Health Director
Attachment: Yes

ITEM TITLE: Budget Revision #37-13 for \$6,950.00

SUMMARY: Hyde County Health Department has been awarded \$6,950.00 in funding from Region 9 Community Transformation Grant Project's (CTP/G) Strategic Leadership Team and Tobacco Free Living Action Team for the Tobacco Free Hyde County Project. Funding will be used to support an ordinance to make all buildings, grounds, and county vehicles owned, leased, or operated by Hyde County tobacco-free. Funding will go towards youth advocacy activities, secondhand smoke campaign promotion, decal stickers, facility and ground signage, and development and printing of educational supplies.. ***This revision does increase the budget for Hyde County Health Department.***

RECOMMEND: APPROVE BUDGET REVISION #37-13

Motion Made By: ___ Barry Swindell ___ Dick Tunnell ___ Anson Byrd ___ John Fletcher ___ Earl Pugh, Jr.
Motion Seconded By: ___ Barry Swindell ___ Dick Tunnell ___ Anson Byrd ___ John Fletcher ___ Earl Pugh, Jr.
Vote: Barry Swindell Dick Tunnell Anson Byrd John Fletcher Earl Pugh, Jr.

HYDE COUNTY BOARD OF COMMISSIONERS
2012/2013 BUDGET REVISIONS

MEETING DATE 4/1/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET	"-" EXP BUDGET "+ REV BUDGET
				DEBIT	CREDIT
37-13	Community Transformation Project - Tobacco Free Hyde	10-5771.2600	Advertising	\$ 1,300.00	
		10-5771.3200	Office Supplies	\$ 1,750.00	
		10-5771.3300	Departmental Supplies	\$ 3,900.00	
		10-3480.0051	Revenue - Region 9 CTP LHD Grant		\$ 6,950.00
				\$ 6,950.00	\$ 6,950.00
			Hyde County Health Department has been awarded \$6,950.00 in funding from Region 9 Community Transformation Grant Project's (CTP/G) Strategic Leadership Team and Tobacco Free Living Action Team for the Tobacco Free Hyde County Project. Funding will be used to support an ordinance to make all buildings, grounds, and county vehicles owned, leased, or operated by Hyde County tobacco-free. Funding will go towards youth advocacy activities, secondhand smoke campaign promotion, decal stickers, facility and ground signage, and development and printing of educational supplies. This revision does increase the budget for the Hyde County Health Department.		

REQUESTED

 DATE 3-13-13

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

Project or Program Financial Information

6. Develop a project or program budget, including income and expenses for the period you are requesting funds. ****Please reference the attached State CTG Project allowable/non-allowable expense sheet****

Expenses: If you need to summarize on this page because of space limitations, please enclose a budget detail with your application to support the summary.

Income: List all funding sources contributing to this project, including in-kind contributions from all agencies collaborating on this project.

Please Note: Totals for Income and Expense columns must balance.

Program Expenses (by category/line item)	Program Revenue (by sources)
Social Marketing Campaign: \$1,300.00 <ul style="list-style-type: none"> - Youth Advocacy Activities: \$300.00 - Secondhand Smoke Campaign Promotion: \$1,000.00 	CTP Requested Grant Funds: \$6,950.00
No Tobacco Signage: \$3,900.00 <ul style="list-style-type: none"> - Decal Stickers for Vehicles: \$200.00 - Facility Signage: \$2,200.00 - Ground Signage: \$1,500.00 	Hyde County In Kind Contribution: \$2,332.50
Educational Supplies: \$1,750.00 <i>Development of Educational Supplies: \$200.00</i> <i>Printing of Educational Supplies:</i> <ul style="list-style-type: none"> - Banners: 3 at \$150.00 each - Brochures: 500 at \$1.50 each - Posters: 100 at \$3.50 each 	Youth Tobacco Prevention Project Contribution: \$500.00
Youth Tobacco Prevention Project Contribution: \$500.00 <i>Training of Youth Advocates: \$500.00</i>	
Hyde County In Kind Contribution: \$2,332.50 <i>Ordinance Training with Employees: \$1,500.00</i> <ul style="list-style-type: none"> - Salary and Fringe: 5 hours at \$30.00 per hour 	
<i>Installation of Signage: \$832.50</i> <ul style="list-style-type: none"> - Salary and Fringe: 25 hours at \$30.00 per hour - Travel Costs: 150 miles at \$0.55cents per mile 	
Total Expenses \$ 9,782.50	Total Revenue \$ 9,782.50

REGION 9 COMMUNITY TRANSFORMATION GRANT PROJECT



Communities Transforming to Make Healthy Living Easier

Pasquotank • Perquimans • Camden • Chowan • Currituck • Bertie • Gates • Dare • Edgecombe • Hertford • Hyde • Northampton • Martin • Tyrrell • Washington

February 22, 2013

Wesley Smith, Health Director
Hyde County Health Department
PO Box 100
Swan Quarter, NC 27885

Dear Mr. Smith,

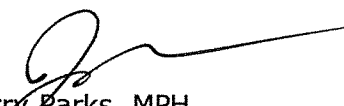
Congratulations! The Region 9 Community Transformation Grant Project's Strategic Leadership Team and Tobacco Free Living Action Team have approved funding in the amount of \$6,950.00 for the **Tobacco Free Hyde County** project. Funding for this project will go towards youth advocacy activities, secondhand smoke campaign promotion, decal stickers, facility and ground signage, and the development and printing of educational supplies. This grant is for one year of funding through Region 9's CTG Project.

Enclosed is a check in the amount of \$6,950.00 payable to the Hyde County Health Department. Please email Jill Jordan at jjordan@arhs-nc.org to confirm your receipt of the check. There will be a Mid-year Expenditure and Budget report due to Albemarle Regional Health Services-CTG Project by September 16, 2013. This form will be sent to you through mail and email on July 1, 2013. A Final Report will be due on February 3, 2014.

We look forward to hearing of your successes related to this project throughout this grant year and beyond. We value this partnership as we work together to increase the number of local government buildings and indoor public places with smoke-free environments.

Should you require additional information, please contact Jill Jordan at (252) 338-4483. Again, your commitment to your community's health is appreciated.

Sincerely yours,


Jerry L. Parks, MPH
Health Director - Albemarle Regional Health Services
Fiscal Lead-Region 9 CTG Project

Dare County Department of Public Health
Anne Thomas
Lead Region 9 Health Director

Albemarle Regional Health Services
Jerry L. Parks, MPH
Lead Region 9 Health Director
Fiscal Lead, CTGP

Edgecombe County Health Department
Karen Lachapelle, MAEd
Health Director

Hertford County Public Health Authority
James A. Madson, RN, MPH
Health Director

Hyde County Health Department
Wesley P. Smith, Health Director

Northampton County Health Department
Sue G. Gay, Health Director

M-T-W District Health Department
Kathleen DeVore Jones, RN, MSPH
Health Director

ARHS • P.O. Box 189 • 711 Roanoke Avenue • Elizabeth City, North Carolina 27907-0189

Tel: 252.338.4400 • Fax: 252.338.4449 • www.arhs-nc.org

Invoice Date	Invoice Number	Description	Invoice Amount
02/20/2013	022213	CTGP GRANT PO# 978 Voucher -	\$6,950.00


Albemarle Regional Health Services

Post Office Box 189
Elizabeth City, NC 27907-0189
(252) 337-6933

*This disbursement has been approved as
required by the Local Government Budget and
Fiscal Control Act

[Signature]
Signature of Finance Officer

66-18/530

Vendor
Number

7702

Check
Date

02/22/2013

Check
Number

136645

VOID AFTER 90 DAYS

\$6,950.00

Pay Six Thousand Nine Hundred Fifty Dollars and 00 cents *****

To The Order Of HYDE COUNTY HEALTH DEPARTMENT

WACHOVIA
BANK, N. A.
CHARLOTTE, NC

[Signature]
Health Director

MP

[Signature]
Chairman of the Board of Health

MP

⑈00136645⑈ ⑆053000219⑆ 2025230008240⑈

"See Reverse Side For Easy Opening Instructions"


Albemarle Regional Health Services

Post Office Box 189
Elizabeth City, North Carolina 27907-0189

ADDRESS SERVICE REQUESTED

00136645

HYDE COUNTY HEALTH DEPARTMENT

PO BOX 100
SWAN QUARTER, NC 27885

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: April 1, 2013
Presenter: Wesley P. Smith, Health Director
Attachment: Yes

ITEM TITLE: Budget Revision #38-13 for \$1,605.00

SUMMARY: Hyde County Health Department has been awarded a Performance-Based Distribution (2nd distribution for FY 2011/2012) of Food and Lodging Funds from the Division of Environmental Health for achieving 90% compliance rate with mandated inspections of food and lodging establishments. *This revision does increase the budget for Food & Lodging.*

RECOMMEND: APPROVE BUDGET REVISION #38-13

Motion Made By: ☐ Barry Swindell ☐ Dick Tunnell ☐ Anson Byrd ☐ John Fletcher ☐ Earl Pugh, Jr.
Motion Seconded By: ☐ Barry Swindell ☐ Dick Tunnell ☐ Anson Byrd ☐ John Fletcher ☐ Earl Pugh, Jr.
Vote: Barry Swindell Dick Tunnell Anson Byrd John Fletcher Earl Pugh, Jr.

**HYDE COUNTY BOARD OF COMMISSIONERS
2012/2013 BUDGET REVISIONS**

MEETING DATE 4/1/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET	"-" EXP BUDGET "+ REV BUDGET
				DEBIT	CREDIT
38-13	Food & Lodging	10-5760.1500	Maintenance & Repair	\$ 1,105.00	
		10-5760.3100	Gas, Oil & Tires	\$ 500.00	
		10-3480.0026	Revenue - Food & Lodging - State		\$ 1,605.00
				\$ 1,605.00	\$ 1,605.00
			Performance-Based Distribution (2nd distribution for FY 2011/2012) of Food and Lodging Funds from the Division of Environmental Health for achieving 90% compliance rate with mandated inspections of food and lodging establishments. These additional funds will be used to repair the Ford Taurus for use for F&L inspections, as well as establish a line for gas, oil and tires. This revision <u>does increase</u> the budget for Food & Lodging.		

REQUESTED

 DATE 3-20-13

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

Division of Public Health

Agreement Addendum

FY 12-13

Page 1 of 4

Hyde County Health Department
Local Health Department Legal Name

874 Food and Lodging
Activity Number and Description

04/01/2013 – 05/31/2013
Service Period

05/01/2013 – 06/30/2013
Payment Period

Environmental Health Section/
Food Protection and Facilities Branch
DPH Section/Branch Name

Larry Michael, (919) 707-5872
larry.michael@dhhs.nc.gov
DPH Program Contact Name, Telephone
Number (with area code) and Email

DPH Program Signature
(only required for negotiable agreement
addendum) Date

- ☒ Original Agreement Addendum
☐ Agreement Addendum Revision # ____ (Please do not put the Aid to County BE revision # here.)

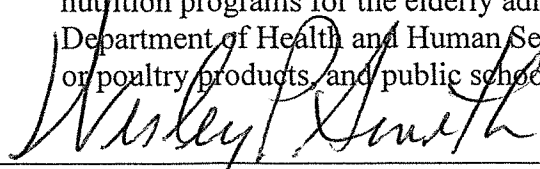
I. Background:

In order to fund a portion of local expenditures created by State-mandated Food, Lodging and Institution sanitation programs and activities, the legislature established a State Inspections Statistics and Fees Program within the Environmental Health Section. This program centralizes public health data, invoices regulated facilities, and distributes the funds in accordance with GS 130A 248(d). The receipts collected are redistributed to local environmental health programs in the form of aid to counties.

II. Purpose:

The Agreement Addendum allows for the Local Health Department's environmental health program to implement State-required sanitation regulations. The funds from this Agreement Addendum are to be used to support local food, lodging and institution programs and activities. The disbursement and fund purpose are described in GS 130A-248(d) and 15A NCAC 18A .2901.

GS 130A-248(d) The Department shall charge each establishment subject to this section, except nutrition programs for the elderly administered by the Division of Aging and Adult Services of the Department of Health and Human Services, establishments that prepare and sell meat food products or poultry products, and public school cafeterias, a fee of seventy-five dollars (\$75.00) for each


Health Director Signature (use blue ink)

3-18-13
Date

Local Health Department to complete:
(If follow up information is needed by DPH)

LHD program contact name: HUGH WATSON, EH PROG. COORD.
Phone number with area code: 252-926-4380
Email address: hwatson@hydehealth.com

Signature on this page signifies you have read and accepted all pages of this document.

permit issued. This fee shall be reassessed annually for permits that do not expire. The Commission shall adopt rules to implement this subsection. Fees collected under this subsection shall be used for State and local food, lodging, and institution sanitation programs and activities. No more than thirty-three and one-third percent (33 1/3%) of the fees collected under this subsection may be used to support State health programs and activities.

RESTAURANT AND LODGING FEE COLLECTION AND INVENTORY PROGRAM

15A NCAC 18A .2901 DISBURSEMENT OF FUNDS

Fees collected pursuant to G.S. 130A-248(d), minus state expenses budgeted for the collection and inventory program, shall be distributed to local health departments for the support of local public health programs and activities as follows:

- (1) Seven hundred and fifty dollars (\$750.00) to each county;
- (2) the remaining balance of funds shall be distributed in accordance with the following formula:
 - (a) [the remaining balance of funds after distribution in Paragraph (1) of this Rule] multiplied by (the number of facilities in the county divided by the number of facilities in the state) multiplied by (the county's percentage of compliance with mandatory inspection requirements for food and lodging establishments in G.S. 130A-249 and 15A NCAC 25 .0213 for the previous fiscal year, not to exceed 100 percent) equals the allocation to the county; and
 - (b) distribution of remaining funds to counties with 100 percent compliance with mandatory inspection requirements for food and lodging establishments in G.S. 130A-249 and 15A NCAC 25 .0213 during the previous fiscal year shall be made in accordance with the following:
[total amount of remaining funds after distribution in Paragraph (2)(a)] multiplied by (the number of facilities in the county divided by the number of facilities in all counties with 100 percent compliance with mandatory inspection requirements for food and lodging establishments in G.S. 130A-249 and 15A NCAC 25 .0213 during the previous fiscal year) equals the additional allocation to the county.

History Note: Authority G.S. 130A-9; 130A-248; 130A-249; Eff. May 1, 1991.

III. Scope of Work and Deliverables:

The Local Health Department Food and Lodging Funds are distributed as follows: **\$750 plus \$1,605** as calculated based in the attached Food and Lodging Distribution Calculations spreadsheet for a total disbursement of **\$2,355**. The Local Health Department shall use this funding for food, lodging, and institution sanitation programs and activities.

Assuring consistency and quality of Food and Lodging permitting and inspection activities is essential to effective implementation of the Food and Lodging permitting and inspection program. Inconsistencies or failures to appropriately apply permitting and inspections rules can create liability for the County and the Local Health Department as well as loss of confidence from the public and operators. In order to provide for consistency and quality within the food and lodging program and as part of this agreement, the Local Health Department shall, during the Agreement Addendum period, send at least one representative to a Quality Assurance training program provided by the Environmental Health Section (at no cost to the Local Health Department) or other training approved by the Environmental Health Section. Additionally, the Local Health Department shall develop an internal Quality Assurance plan for the local food and lodging inspection program which will be submitted for review and approval by the Regional Environmental

Health Specialist by May 31, 2013. The Local Health Department agrees to incorporate the approved plan into their Food and Lodging program.

IV. Performance Measures/Reporting Requirements:

The Local Health Department shall ensure funds are used for food, lodging, and institution sanitation programs and activities in accordance with GS 130A-248(d) at all times.

V. Performance Monitoring and Quality Assurance:

DPH will review annual required inspection data submitted electronically to the BETS data system to assure required food, lodging and institutional inspections are completed at the frequency required. Failure to complete required inspections or if deficiencies persist, will cause the Local Health Department to lose funding.

During program monitoring activities Regional Environmental Health Specialist may review documentation that the approved Quality Assurance plan is being implemented.

VI. Funding Guidelines or Restrictions: (if applicable)

The Local Health Department is required to submit a signed and completed Food & Lodging Local Health Department Request for Payment form (DPH EH 2948 (B)) to request funds. Reimbursement will not be made until this Agreement Addendum and the attached Food & Lodging Local Health Department Budget form (DPH EH 2948 (A)) are fully executed. Requests for Payment shall be requested during the period April 1, 2013 through June 8, 2013. Requests received after June 8, 2013 will not be processed.

874 Food and Lodging Agreement Addenda Distribution Worksheet for FY2013, April 1 – May 31, 2013

Co. ID	County Name	Percentage for 2011-12 Distribution	Distribution Amounts			
			1st (1)	2nd (2a)	3rd (2b)	Total
001	Alamance	100%	\$750	\$14,514	\$3,560	\$18,824
002	Alexander	100%	\$750	\$2,054	\$504	\$3,308
003	Alleghany	100%	\$750	\$1,676	\$411	\$2,837
004	Anson	75%	\$750	\$1,561		\$2,311
005	Ashe	91%	\$750	\$2,853		\$3,603
006	Avery	99%	\$750	\$3,318		\$4,068
007	Beaufort	100%	\$750	\$4,676	\$1,147	\$6,573
008	Bertie	100%	\$750	\$1,595	\$391	\$2,736
009	Bladen	100%	\$750	\$3,432	\$842	\$5,024
010	Brunswick	100%	\$750	\$12,379	\$3,036	\$16,165
011	Buncombe	93%	\$750	\$33,004		\$33,754
012	Burke	100%	\$750	\$7,000	\$1,717	\$9,467
013	Cabarrus	92%	\$750	\$15,616		\$16,366
014	Caldwell	92%	\$750	\$5,421		\$6,171
015	Camden	98%	\$750	\$556		\$1,306
016	Carteret	54%	\$750	\$5,444		\$6,194
017	Caswell	100%	\$750	\$1,216	\$299	\$2,265
018	Catawba	100%	\$750	\$16,650	\$4,083	\$21,483
019	Chatham	100%	\$750	\$5,676	\$1,392	\$7,818
020	Cherokee	100%	\$750	\$3,135	\$769	\$4,654
021	Chowan	100%	\$750	\$1,946	\$477	\$3,173
022	Clay	100%	\$750	\$1,270	\$312	\$2,332
023	Cleveland	100%	\$750	\$9,433	\$2,313	\$12,496
024	Columbus	100%	\$750	\$5,379	\$1,319	\$7,448
025	Craven	100%	\$750	\$9,217	\$2,260	\$12,227
026	Cumberland	97%	\$750	\$28,446		\$29,196
027	Currituck	99%	\$750	\$3,532		\$4,282
028	Dare	100%	\$750	\$11,298	\$2,771	\$14,819
029	Davidson	100%	\$750	\$11,622	\$2,850	\$15,222
030	Davie	73%	\$750	\$2,861		\$3,611
031	Duplin	100%	\$750	\$6,216	\$1,525	\$8,491
032	Durham	84%	\$750	\$27,767		\$28,517
033	Edgecombe	75%	\$750	\$3,588		\$4,338
034	Forsyth	60%	\$750	\$19,834		\$20,584
035	Franklin	70%	\$750	\$2,800		\$3,550
036	Gaston	100%	\$750	\$17,785	\$4,361	\$22,896
037	Gates	99%	\$750	\$642		\$1,392
038	Graham	100%	\$750	\$1,595	\$391	\$2,736
039	Granville	86%	\$750	\$3,626		\$4,376
040	Greene	100%	\$750	\$1,757	\$431	\$2,938
041	Guilford	76%	\$750	\$39,029		\$39,779
042	Halifax	100%	\$750	\$5,487	\$1,345	\$7,582
043	Harnett	99%	\$750	\$8,188		\$8,938
044	Haywood	76%	\$750	\$6,286		\$7,036
045	Henderson	100%	\$750	\$12,055	\$2,956	\$15,761
046	Hertford	98%	\$750	\$3,099		\$3,849
047	Hoke	48%	\$750	\$1,155		\$1,905
048	Hyde	90%	\$750	\$1,605		\$2,355
049	Iredell	98%	\$750	\$15,098		\$15,848
050	Jackson	100%	\$750	\$6,973	\$1,710	\$9,433

Co. ID	County Name	Percentage for 2011-12 Distribution	Distribution Amounts			
			1st (1)	2nd (2a)	3rd (2b)	Total
051	Johnston	100%	\$750	\$15,217	\$3,732	\$19,699
052	Jones	100%	\$750	\$838	\$205	\$1,793
053	Lee	73%	\$750	\$4,479		\$5,229
054	Lenoir	90%	\$750	\$5,619		\$6,369
055	Lincoln	100%	\$750	\$5,406	\$1,325	\$7,481
056	Macon	100%	\$750	\$5,379	\$1,319	\$7,448
057	Madison	34%	\$750	\$744		\$1,494
058	Martin	100%	\$750	\$2,622	\$643	\$4,015
059	McDowell	99%	\$750	\$4,415		\$5,165
060	Mecklenburg	95%	\$750	\$98,703		\$99,453
061	Mitchell	98%	\$750	\$1,722		\$2,472
062	Montgomery	100%	\$750	\$2,676	\$656	\$4,082
063	Moore	100%	\$750	\$10,865	\$2,665	\$14,280
064	Nash	100%	\$750	\$10,163	\$2,492	\$13,405
065	New Hanover	100%	\$750	\$26,218	\$6,429	\$33,397
066	Northampton	100%	\$750	\$1,540	\$378	\$2,668
067	Onslow	99%	\$750	\$12,844		\$13,594
068	Orange	100%	\$750	\$11,865	\$2,910	\$15,525
069	Pamlico	100%	\$750	\$1,298	\$318	\$2,366
070	Pasquotank	100%	\$750	\$4,540	\$1,114	\$6,404
071	Pender	59%	\$750	\$2,647		\$3,397
072	Perquimans	100%	\$750	\$1,162	\$285	\$2,197
073	Person	100%	\$750	\$3,568	\$875	\$5,193
074	Pitt	95%	\$750	\$14,148		\$14,898
075	Polk	99%	\$750	\$2,435		\$3,185
076	Randolph	100%	\$750	\$11,325	\$2,777	\$14,852
077	Richmond	100%	\$750	\$4,027	\$988	\$5,765
078	Robeson	100%	\$750	\$11,865	\$2,910	\$15,525
079	Rockingham	91%	\$750	\$7,248		\$7,998
080	Rowan	90%	\$750	\$10,241		\$10,991
081	Rutherford	79%	\$750	\$5,573		\$6,323
082	Sampson	100%	\$750	\$5,081	\$1,246	\$7,077
083	Scotland	100%	\$750	\$3,460	\$848	\$5,058
084	Stanly	100%	\$750	\$6,298	\$1,544	\$8,592
085	Stokes	94%	\$750	\$3,252		\$4,002
086	Surry	72%	\$750	\$5,974		\$6,724
087	Swain	100%	\$750	\$3,513	\$862	\$5,125
088	Transylvania	91%	\$750	\$3,911		\$4,661
089	Tyrrell	100%	\$750	\$622	\$152	\$1,524
090	Union	100%	\$750	\$14,379	\$3,526	\$18,655
091	Vance	100%	\$750	\$4,622	\$1,133	\$6,505
092	Wake	80%	\$750	\$69,976		\$70,726
093	Warren	100%	\$750	\$1,838	\$451	\$3,039
094	Washington	100%	\$750	\$1,460	\$357	\$2,567
095	Watauga	93%	\$750	\$7,541		\$8,291
096	Wayne	100%	\$750	\$11,000	\$2,698	\$14,448
097	Wilkes	100%	\$750	\$5,947	\$1,458	\$8,155
098	Wilson	61%	\$750	\$5,474		\$6,224
099	Yadkin	89%	\$750	\$3,055		\$3,805
100	Yancey	98%	\$750	\$1,642		\$2,392

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: April 1, 2013
Presenter: Wesley P. Smith, Health Director
Attachment: Yes

ITEM TITLE: Budget Revision #39-13 for \$9,975.00

SUMMARY: Transferring funds from/to multiple line items in Home Health to clear out negative/low balances and to provide sufficient funding in those lines to get through the end of the current Fiscal Year. Note: *This transfer does not increase the budget for Home Health.*

RECOMMEND: DISCUSS AND APPROVE BUDGET REVISION #39-13

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

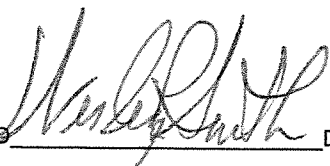
Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

Vote: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

**HYDE COUNTY BOARD OF COMMISSIONERS
2012/2013 BUDGET REVISIONS**

MEETING DATE 4/1/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET	"-" EXP BUDGET "+ REV BUDGET
				DEBIT	CREDIT
39-13	Home Health	50-5800.0220	Overtime	\$ 300.00	
		50-5800.1220	On-Call Compensation	\$ 3,000.00	
		50-5800.1300	Utilities	\$ 1,500.00	
		50-5800.1610	Computer Support Maintenance	\$ 2,300.00	
		50-5800.2600	Advertising/Marketing	\$ 750.00	
		50-5800.3100	Gas, Oil & Repairs	\$ 2,000.00	
		50-5800.5300	Dues & Subscriptions	\$ 125.00	
		50-5800.0200	Salaries		\$ 7,894.00
		50-5800.1270	Longevity		\$ 800.00
		50-5800.4513	Contract Occupational Therapy		\$ 1,000.00
		50-5800.4710	Cost Report Contract Service		\$ 183.50
		50-5800.5401	Medical Malpractice Insurance		\$ 97.50
		50-5800.7400	Equipment		\$ 500.00
				\$ 9,975.00	\$ 9,975.00
			Transferring funds from/to multiple line items in Home Health to clear out negative/low balances and to provide sufficient funding in those lines to get through the end of the current Fiscal Year. Note: This transfer <u>does not</u> increase the budget for Home Health.		

REQUESTED



DATE 3-20-13

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: April 1, 2013
Presenter: Wesley P. Smith, Health Director
Attachment: Yes

ITEM TITLE: Budget Revision #40-13 for \$1,000.00

SUMMARY: Transferring funds from Salaries Part-Time line items in CAP into Travel line to provide sufficient funding in this line to get through the end of the current Fiscal Year.

Note: *This transfer does not increase the budget for CAP program.*

RECOMMEND: DISCUSS AND APPROVE BUDGET REVISION #40-13

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

Vote: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

HYDE COUNTY BOARD OF COMMISSIONERS
2012/2013 BUDGET REVISIONS

MEETING DATE 4/1/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET	"-" EXP BUDGET "+ REV BUDGET
				DEBIT	CREDIT
40-13	CAP	51-5845.1400	Travel	\$ 1,000.00	
		51-5845.2020	Salaries - Part Time		\$ 1,000.00
				\$ 1,000.00	\$ 1,000.00
			Transferring funds from Salaries Part-Time line in CAP Program into Travel line to provide sufficient funding in this line to get through the end of the current Fiscal Year. Note: This transfer <u>does not</u> increase the budget for CAP Program.		

REQUESTED Wade Smith DATE 3-20-13

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: April 1, 2013
Presenter: Wesley P. Smith, Health Director
Attachment: Yes

ITEM TITLE: Budget Revision #41-13 for \$3,550.00

SUMMARY: Transferring funds from/to multiple line items in General Health to clear out negative/low balances and to provide sufficient funding in those lines to get through the end of the current Fiscal Year. Note: ***This transfer does not increase the budget for General Health.***

RECOMMEND: DISCUSS AND APPROVE BUDGET REVISION #41-13

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

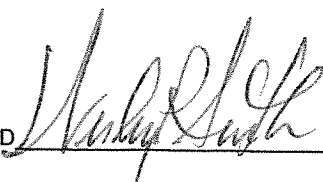
Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

Vote: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

**HYDE COUNTY BOARD OF COMMISSIONERS
2012/2013 BUDGET REVISIONS**

MEETING DATE 4/1/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "-" REV BUDGET	"-" EXP BUDGET "+" REV BUDGET
				DEBIT	CREDIT
41-13	General Health	10-5900.0300	Fees to Local Officials	\$ 300.00	
		10-5900.1400	Travel	\$ 750.00	
		10-5900.1610	Computer Support Maintenance	\$ 1,500.00	
		10-5900.3100	Gas, Oil & Tires	\$ 1,000.00	
		10-5900.1101	Cell Phone		\$ 400.00
		10-5900.1300	Utilities		\$ 3,052.50
		10-5900.5401	Medical Malpractice Insurance		\$ 97.50
				\$ 3,550.00	\$ 3,550.00
			Transferring funds from/to multiple line items in General Health to clear out low balances and to provide sufficient funding in those lines to get through the end of the current Fiscal Year. Note: This transfer <u>does not</u> increase the budget for General Health.		

REQUESTED



DATE 3-20-13

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: April 1, 2013
Presenter: Wesley P. Smith, Health Director
Attachment: Yes

ITEM TITLE: Budget Revision #42-13 for \$850.00

SUMMARY: Transferring funds from Dues and Fees line items in Medication Assistance Program (MAP) into Contract Pharmacist line to provide sufficient funds in this line to get through the end of the current Fiscal Year. Note: ***This transfer does not increase the budget for MAP.***

RECOMMEND: DISCUSS AND APPROVE BUDGET REVISION #42-13

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

Vote: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

HYDE COUNTY BOARD OF COMMISSIONERS
2012/2013 BUDGET REVISIONS

MEETING DATE 4/1/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "-" REV BUDGET	"+" EXP BUDGET "-" REV BUDGET
				DEBIT	CREDIT
42-13	Medication Assistance Program (MAP)	10-5973.4500	Contract Pharmacist	\$ 850.00	
		10-5973.5300	Dues and Fees		\$ 850.00
				\$ 850.00	\$ 850.00
			Transferring funds from Dues and Fees line into Contract Pharmacist line in MAP program to provide sufficient funding in this line to get through the end of the current Fiscal Year. Note: This transfer <u>does not</u> increase the budget for the MAP Program.		

REQUESTED Wesley Smith DATE 3-20-13

APPROVED... CO MANAGER _____ CO COMMISSIONER-CHAIR _____ CLERK TO THE BOARD _____

ENTERED LEDGER/DATE _____

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: April 1, 2013
Presenter: Wesley P. Smith, Health Director
Attachment: Yes

ITEM TITLE: Budget Revision #43-13 for \$1,000.00

SUMMARY: Transferring funds from Contract Nurse Practitioner line in Adult Health into Contract Nurse Practitioner line in Maternal Health to provide sufficient funding in this line to get through the end of the current Fiscal Year. Note: ***This transfer does increase the budget for Maternal Health.***

RECOMMEND: DISCUSS AND APPROVE BUDGET REVISION #43-13

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

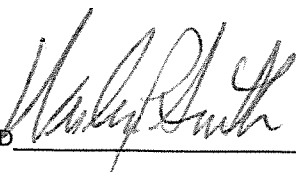
Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

Vote: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

HYDE COUNTY BOARD OF COMMISSIONERS
2012/2013 BUDGET REVISIONS

MEETING DATE 4/1/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET	"-" EXP BUDGET "+ REV BUDGET
				DEBIT	CREDIT
43-13	Maternal Health	10-5820.4502	Contract Nurse Practitioner	\$ 1,000.00	
	Adult Health	10-5890.4500	Contract Nurse Practitioner		\$ 1,000.00
				\$ 1,000.00	\$ 1,000.00
			Transferring funds from Contract Nurse Practitioner line in Adult Health Program into Contract Nurse Practitioner line in Maternal Health Program to provide sufficient funding in this line to get through the end of the current Fiscal Year. Note: This transfer <u>does</u> increase the budget for Maternal Health.		

REQUESTED



DATE

3-21-13

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: April 1, 2013
Presenter: Wesley P. Smith, Health Director
Attachment: Yes

ITEM TITLE: Budget Revision #44-13 for \$1,000.00

SUMMARY: Transferring funds from Contract Nurse Practitioner line in Adult Health into Contract Nurse Practitioner line in Family Planning to provide sufficient funding in this line to get through the end of the current Fiscal Year. Note: ***This transfer does increase the budget for Family Planning.***

RECOMMEND: DISCUSS AND APPROVE BUDGET REVISION #44-13

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

Vote: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

HYDE COUNTY BOARD OF COMMISSIONERS
2012/2013 BUDGET REVISIONS

MEETING DATE 4/1/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET	"-" EXP BUDGET "+ REV BUDGET
				DEBIT	CREDIT
44-13	Family Planning	10-5950.4501	Contract Nurse Practitioner	\$ 1,000.00	
	Adult Health	10-5890.4500	Contract Nurse Practitioner		\$ 1,000.00
				\$ 1,000.00	\$ 1,000.00
			Transferring funds from Contract Nurse Practitioner line in Adult Health Program into Contract Nurse Practitioner line in Family Planning Program to provide sufficient funding in this line to get through the end of the current Fiscal Year. Note: This transfer <u>does</u> increase the budget for Family Planning.		

REQUESTED



DATE

3-21-13

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: April 1, 2013
Presenter: Wesley P. Smith, Health Director
Attachment: Yes

ITEM TITLE: Budget Revision #45-13 for \$22,600.00

SUMMARY: Transferring funds from Contract Nurse Practitioner line in Adult Health into Contract Registered Nurse line due to change in focus of Primary Care via Telemedicine Project. Hyde County Health Department was awarded \$22,600 by Vidant Pungo Hospital Community Benefits Grant Program to cover the cost of a Nurse Practitioner one (1) day per week to provide Primary Care Services. HCHD was unable to contract with a Nurse Practitioner, and received approval from Vidant Pungo Hospital Foundation to reallocate the grant funds to cover the cost of a Registered Nurse through the Albemarle Hospital Foundation to coordinate the Primary Care services via Telemedicine five (5) days per week. This revision does not increase the budget for Adult Health. Note: ***This transfer does increase the budget for Family Planning.***

RECOMMEND: DISCUSS AND APPROVE BUDGET REVISION #45-13

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

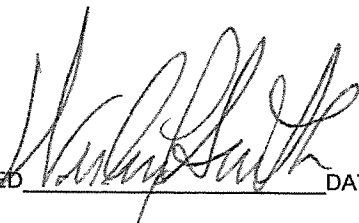
Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

Vote: ☐ Barry Swindell
☐ Dick Tunnell
☐ Anson Byrd
☐ John Fletcher
☐ Earl Pugh, Jr.

**HYDE COUNTY BOARD OF COMMISSIONERS
2012/2013 BUDGET REVISIONS**

MEETING DATE 4/1/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET	"-" EXP BUDGET "+" REV BUDGET
				DEBIT	CREDIT
45-13	Adult Health	10-5890.4504	Contract Registered Nurse	\$ 22,600.00	
	Adult Health	10-5890.4500	Contract Nurse Practitioner		\$ 22,600.00
				\$ 22,600.00	\$ 22,600.00
			Transferring funds from Contract Nurse Practitioner line in Adult Health into Contract Registered Nurse line due to change in focus of Primary Care via Telemedicine Project. Hyde County Health Department was awarded \$22,600 by Vidant Pungo Hospital Community Benefits Grant Program to cover the cost of a Nurse Practitioner one (1) day per week to provide Primary Care Services. HCHD was unable to contract with a Nurse Practitioner, and received approval from Vidant Pungo Hospital Foundation to reallocate the grant funds to cover the cost of a Registered Nurse through the Albemarle Hospital Foundation to coordinate the Primary Care services via Telemedicine five (5) days per week. This revision does not increase the budget for Adult Health.		

REQUESTED



DATE

3-26-13

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE

[illegible]

HYDE COUNTY BOARD OF COMMISSIONERS 2012 2013 BUDGET *REVISIONS*

MEETING DATE
04/01/2013

"+" EXP BUDGET	"-" EXP BUDGET
"-" REV BUDGET	"+" REV BUDGET

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REQUESTED BY Chen DATE 3/26/2013
(SIGNATURE)

APPROVED BY _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE / /

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)

HYDE COUNTY BOARD OF COMMISSIONERS
2012 2013 BUDGET REVISIONS

MEETING DATE
04/01/2013

"+" EXP BUDGET	"-" EXP BUDGET
"-" REV BUDGET	"+" REV BUDGET

[illegible]

REQUESTED BY [Signature] DATE 3/26/2013
(SIGNATURE)

APPROVED BY _____
(CO MGR) (BID CHAIR) (CLERK)

APPROVAL DATE _____/_____/_____

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)

HYDE COUNTY BOARD OF COMMISSIONERS 2012 2013 BUDGET *REVISIONS*

[illegible]